

Application for employment

All information will be treated as strictly confidential and no approach will be made to any person without your permission.

Position applied for:

Personal Information

Surname

Forename(s)

Title

(Mr, Mrs, Miss, Ms etc.)

Previous names(s)

(if any)

Current address

Day Telephone

Do you have the right to take up employment in the U.K?

If no, please provide further details:

PSU[®]

call **0800 652 4888**

email **info@psu.co.uk**

visit **www.psu.co.uk**

Education and Qualifications

From GCSE or equivalent to Higher Level Education in chronological order.

Establishment	Dates Attended	Qualification Gained

Professional Body Membership

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Previous Employment

Name & address of employer

Dates from/to

Job title, duties & responsibilities
(please include reason for leaving)

Have you previously applied to the Company?

If yes, give details:

If you have a disability, please provide details of any special arrangements or adjustments you would require to facilitate you attending an interview:

Driving Licence, etc.

Current driving licence?

If yes, type of licence

Any current endorsements?

If yes, give details:

Any motoring prosecutions pending?

If yes, give details:

Please give details for and provide an explanation for any time when you were not either working or in full time education:

List any absences from work during the last 12 months (other than holidays) with reasons:

References

Character reference

Name

Address

Telephone

Email

Work reference

Name

Address

Telephone

Email

Supporting Information

Please detail any further information you wish to put forward in support of your application.

Declaration

I declare that the information I have given on this form is, to the best of my knowledge, true and complete. I understand that if it is subsequently discovered any statement is false or misleading or that I have withheld relevant information, my application may be disqualified or if I have already been appointed, I may be dismissed.

I hereby give my consent to the Company processing the data supplied on this application form for the purpose of recruitment and selection. I accept that if my application is successful, this application form will form part of my HR file and in that case, I consent to the data on it being processed for all purposes in connection with my employment.

Signature

Date

Applicants are invited to read our [Applicant Privacy Notice](#).

The Company will retain the personal data of unsuccessful applicants on file for 12 months from the date of receiving an application. If you want to opt out of this, please tick the box.